



BGMEA University of Fashion & Technology (BUFT)

Excellence through Education

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Notice

This is for information all concerned that it has been observed that students are not following the standard process of putting up their application or any official matters to the higher authority through proper channel.

Hence all students are advised to process their cases through their respective departmental Admin Officer and the departmental Admin Officer will place for the recommendation of concerned Head/Dean (as the case may be) and then place it to the higher authority for decision.

This is also be applicable in case of all faculty members/officers & staff of the university.

By the order of the Authority


Md. Rafiquzzaman
Registrar
BUFT

Copy to:

1. PS to the Chairman, Trustee Board.
2. PS to VC.
3. PA to Pro-VC.
4. Treasurer
5. All Deans.
6. DSW & Secretary of BOT.
7. Controller of Exam.
8. CFO.
9. Director, Administration
10. Head of Logistics.
11. Director (P & D)
12. Proctor
13. All Heads of the Departments.
14. Librarian.
15. PR Section.
16. Accounts.
17. IT Manager.
18. Asst. Manager (CCT).
19. Office Copy.