



BGMEA University of Fashion & Technology (BUFT)

Excellence Through Education

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Ref: BUFT/Reg./7.26.19/24.129

Office Memo

To: All Faculty Members, Officers & Staff

From: Registrar Office

Date: 29 January 2024

Subject: Prize Giving Ceremony of BUFT 3rd Intra University Indoor Games Competition-2023.

It is notified that the Prize Giving Ceremony of BUFT 3rd Intra University Indoor Games Competition-2023 will be held **on 31 January 2024 at 11:00 am** in the BUFT Multipurpose Hall.

Mr. Shafiul Islam Mohiuddin, Chairman, the Board of Trustees, BUFT will be present as the Chief Guest. **Prof. Dr. S.M. Mahfuzur Rahman**, Vice Chancellor, BUFT will be present as the Special Guest.

All Deans, Heads of the Department, faculty members along with their students, officers and staff are requested to be present in the programme.

By the order of the Authority

Registrar (Acting)

BUFT

Copy to:

1. PS to the Chairman, Trustee Board.
2. PS to VC.
3. PA to Pro-VC.
4. Treasurer.
5. All Deans.
6. DSW & Secretary of BOT.
7. Controller of Examinations.
8. CFO.
9. Head of Logistics (requested to make necessary arrangements and support).
10. Director (P & D)
11. All Heads of the Departments/ Director, BIFT.
12. Librarian.
13. PR Section.
14. Accounts.
15. IT Section (to ensure necessary facilities as required).
16. Office Copy.