

BGMEA University of Fashion & Technology (BUFT)
Office of the Controller of Examinations
Overlap/Absent courses, Semester Mid Exam (SME) : Fall-2024

Notice

Date: December 22, 2024

It is for the information of all concerned that the Semester Mid Exam (SME) of **overlapped or absent courses** of Fall Semester-2024 will start from **12 January, 2025**.

Students of the following categories can apply only for the theory courses.

Application for Lab or Practical exam will not be considered.

1. Overlapped Students: Students who could not take part in the SME, Fall Semester-2024 due to course overlap, can apply for overlap exam.

2. Absent Students: Students who were absent or could not attend the Semester Mid Exam of Fall Semester-2024 due to various valid reasons can also apply as an **Absent (AB)** candidates.

*** Tk.1000/= per course will be charged for the approved absent students in the Semester mid make-up exams. (No charge will be applicable for overlap students).**

Applicants will receive an **Approved or Rejected** message but concerned teacher will get only **Approved** message. Only **Approved** applicants can participate in the exam.

- Approved candidates are asked to follow the detailed **Overlap exam schedule** and participate in the exam.
- The exam schedule will be published **on or before 11 January, 2025** on the BUFT **website, Notice Board and UCAM**.
- **Applying date through UCAM: From 24 December 2024 to 05 January, 2025.**
- **For applying online overlap/Absent exam, students will use their UCAM ID, then login and get Overlap/AB application form.**
- **A student can apply maximum 03 courses.**
- **Exam schedule: From 12 to 15 January, 2025**

Duration of Exams: Duration of written exams is allocated **90 minutes**.

Total Marks: **30 (Thirty)** is allocated for written exam.

Note: Conditions for appearing in the Supplementary Exam of absent students:

A Student who missed the regular SME, Fall-2024 must apply to the Controller of exams through course teacher and Head of the Dept. mentioning **reasons of absent along with supporting documents** within 3 days after completion of the SME. Otherwise their **online applications (If applied) will be rejected**. Only approved candidates can participate in the Exam with a fine of **Tk=1000/ per course**.

Prof. Dr. Md. Sanaullah
Controller of Exams,
BUFT